



Pre-Employment Application - **THIS APPLICATION MAY BE FILLED OUT ONLINE**

Thank you for applying for employment at Website Pros, Inc. Website Pros, Inc provides equal employment opportunity without regard to an applicant's race, age, sex, sexual orientation, religion, national origin, physical or mental disability, medical condition, veteran status or marital status. We will consider this application active for six months after our receipt. Thereafter, you must reapply if further interested in employment.

This application is designed to be used for several types of job positions. Although some questions may not be applicable to the position you are seeking, please answer all questions as completely as possible. Resumes are not accepted in lieu of this application.

Have you ever applied for employment with Website Pros, Inc before? Yes No

If Yes, give date:

Today's Date: SSN (Numbers only) Do you have Transportation? Yes No

First Name: Middle Initial: Last Name:

Nickname:

Street Address: Apt #:

City: State: Zip Code:

Home Phone: (Numbers only) Alt. Phone: (Numbers only) E-mail:

Preferred Location: How did you hear of us? Referral Name/Other:

Employment Interest: Full Time Part Time Temporary

Availability: Days Evenings Mon Tues Wed Thur Fri Sat Sun

Available Shifts: 1st 2nd 3rd

Educational Data

List all schools attended starting with your High School. Please enter in the name of the school, institution address, last year completed, if you graduated, and major/minor course of study.

School	Name, Address, City, State, & Zip Code	Last yr. Completed	Graduate?	Major/Minor
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Have you ever served in the U.S. Military? If yes, enter service dates Type of Discharge?

Have you ever been bonded? Security Clearance? If yes, Security Clearance Level?

Security Clearance Expiration Date?

Have you ever been convicted of a felony? (Exclude any sealed or expunged convictions. A conviction will not necessarily disqualify you from employment.)

If yes, give date and explain. (Attach separate page if necessary)

Date: Offense: Disposition:

Only U.S. Citizens or aliens who have a legal right to work in the U.S. are eligible for employment. Can you, upon employment, submit documentation verifying your legal right to work in the U.S. and your identity?

Are you 18 years of age or older? If No, do you have a work permit?

Position Applying for:

Employment Record

All former jobs (**List most recent job first.**) Account for all time periods including unemployment, self employment and military service. Attach separate pages, if necessary.

Dates of Employment From (Mo/Yr) <input type="text"/> To (Mo/Yr) <input type="text"/>	Company Name: <input type="text"/> Job Title: <input type="text"/>	Key Duties in Job Description <input type="text"/>
Reason for Leaving <input type="text"/>	City: <input type="text"/> State: <input type="text"/> Zip Code: <input type="text"/> Phone: (Numbers only) <input type="text"/> Alt. Ph.: <input type="text"/> Supervisor: <input type="text"/> Starting Salary: \$ <input type="text"/> Ending Salary: \$ <input type="text"/>	

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Other Skills: List any other job-related skills or qualifications that support your application:

Certificates, Licenses, or Honors Received:

In order to permit a check of your work and educational records, should we be made aware of any change of name or assumed name that you previously used? Yes No

If you answered "Yes" to changing your name, identify name(s) and relevant dates:

Professional References

List three (3) persons, not related to you, with whom you have had a working relationship for at least one (1) year.

Name	Address & Telephone	Occupation

Agreement

I Understand & Acknowledge The Following:

1. If I am offered employment, I will, as a condition of employment, be required to submit proof of my identity and legal right to work in the United States.
2. I understand that, if I am employed, any false statement, misrepresentation or omission of facts on this application, on any supporting documents, or provided orally, regardless of when discovered to be false, will result in my immediate dismissal.
3. I understand and agree that, if I am offered a position, it will be offered on condition that my employment shall be at will and for no definite period, and that my employment may be terminated, at any time, with or without cause and with or without prior notice.
4. I understand that no supervisor or manager may alter or amend the above conditions except in writing, signed by a company officer.
5. I understand that during the interview process, I may be asked questions concerning my ability to perform job related functions. I also understand that I may receive a conditional offer of employment contingent on my passing a physical examination.
6. In exchange for the Company's considering my application for employment, I authorize investigation of all statements contained in this application and my supporting documents. I authorize Website Pros, Inc. to secure information about my experience from former employers, educational institutions, government agencies, or any references I have provided, and for those parties to provide such information concerning the subjects covered herein, and I hereby release all parties from any liability arising from such investigation.
7. In exchange for the Company's considering my application for employment, I hereby authorize my former employer to release to Website Pros, Inc. any personnel information and records, favorable or otherwise, which my employer has kept regarding my employment, including my work performance. I understand that Website Pros, Inc. may retain photocopies of my records for its files, whether I am offered employment or not. I hereby release all parties, including my former employer and Website Pros, Inc. from any liability arising from the release, review and retention of any records pertaining to me.

Signature of Applicant - By typing in your name above, it is as if you are signing your signature for purposes of this application.

Date